

MEETING NOTICE

TO: Budget, Finance & Investment Committee

FROM: Joyce Ealy, Chairman

TIME: Thursday, October 8, 2009 – 5:30 P.M.

PLACE: Courthouse, Room 205

AGENDA

1. Approve Minutes
2. Investment Report
3. Fund Condition Report
4. Insurance Report
5. Request Approval of Grant Application with Tennessee State Library and Archives
6. Ambulance Service Fund Budget Amendment
7. General Fund Budget Amendments:
 - A. Sheriff's Department (3)
 - B. Health Department
 - a. Budget Amendment
 - b. Contract with Tennessee Department of Health
 - C. ARRA – Energy Efficiency & Conservation Block Grant
 - D. Public Defender
 - E. Payment in Lieu of Taxes/Payment to Cities
8. General Purpose School Fund Budget Amendments
9. Other Business

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To also include items that may be forwarded by Public Works Committee or any other committee after agenda is mailed.

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cc: Commissioners
Ernest Burgess
Jim Cope
Teb Batey
News Media

In Accordance with ADA (AMERICANS WITH DISABILITIES ACT), any disabled persons requiring accommodations for participation in the meeting should contact the Finance Department (898-7795) at least two working days prior to the meeting in order that appropriate accommodations can be made.

EXPLANATION OF AGENDA ITEMS

1. The minutes of the September 10, 2009 meeting will be presented for approval.
2. Mr. Teb Batey, Trustee, will present the monthly Investment Report
3. The Finance Director will present the Fund Condition Report for the month ending September 30, 2009.
4. The Insurance Director will present the monthly Insurance Financial Report for the use and information of the committee.
5. The Archives Director will be requesting approval of a grant application with the Tennessee Library and Archives requiring no matching funds.
6. The Ambulance Service Director will be requesting approval of the following budget amendment to appropriate revenue received for providing medical coverage at various events to be used for Overtime Pay and the related benefits:

Increase Revenue: 118-43990 – Other Charges for Services - \$10,890

Increase Expend.: 118-55130-187 – Overtime Pay - \$ 8,664
118-55130-201 – Social Security - 675
118-55130-204 – State Retirement - 1,393
118-55130-212 – Employer Medicare - 158

7. General Fund Budget Amendments:

- A. The Sheriff's Department will be requesting approval of the following budget amendments to appropriate unspent 2007-08 Community Enhancement Grant Funds, to recognize revenue from the 2009 JAG Recovery Grant (ARRA) which is a multi-jurisdictional grant between Murfreesboro, La Vergne, Smyrna, and Rutherford County; and to transfer funds from Office Supplies to Office Equipment to purchase a copy machine:

From: 101-39000 – Undesignated Fund Balance - \$ 45
To: 101-54210-499 – Jail/Other Supplies & Materials - \$ 45

Increase Revenue: 101-47305 – Sheriff ARRA JAG - \$538,165
Increase Expend.: 101-58805-716 – Law Enforcement Equip. - \$538,165

From: 101-54110-435 – Office Supplies - \$ 1,995
To: 101-54110-719 – Office Equipment - \$ 1,995

- B. The Health Department Director will be requesting approval of a budget amendment for Overtime Pay and supplies relating to the H1N1 vaccinations. The director will also be requesting to amend the Grant Contract between Rutherford County and the Tennessee Department of Health. These items were not available at the time of this mailing.
- C. The Finance Director will be requesting approval of the following budget amendments to budget the revenue and expenditures related to the ARRA Energy Efficiency & Conservation Block Grant Program (CFDA 81.128) award:

Increase Revenue: 101-47801 – ARRA-EECBG - \$418,600

Increase Expend.: 101-58806-335 – Maint./Repair Buildings - \$308,600
101-58806-733 – Solid Waste Equipment - \$110,000

General Fund Total Project - \$308,600 – no match required. To upgrade and replace fluorescent lamps in 4 county office buildings, upgrading HVAC controls in 4 buildings and replacing metal halide bulbs in 5 parking lots.

Solid Waste Total Project - \$154,572 – ARRA funding - \$110,000; local match - \$44,572

The matching will be provided in Fund 116-55739-733. The funds will be used to purchase additional recycling equipment for 100% recycling efforts at all centers.

Explanation of Agenda Items (cont'd)

- D. The Finance Director will be requesting approval of the following budget amendment for the Office of Public Defender. During the budget process, \$20,000 was appropriated for the Public Defender to support juvenile public defense cases. The money was appropriated into Account 101-53610-309 – Contracts with Government Agencies. Mr. Melton has advised that he has contracted with an individual and that the County will be paying the individual directly on a contract bases. Therefore, the proper account should be 101-53610-399 – Other Contracted Services. This is simply to reclassify the expenditure and involves no additional funding:

From: 101-53610-309 – Contracts w/Government Agencies -	\$20,000
To: 101-53610-399 – Other Contracted Services -	\$20,000

- E. The Finance Director will be requesting approval of the following budget amendment to recognize additional revenue from the Payment in Lieu of Taxes. The payment from Nissan alone reflected an increase of \$274,966. The remaining increase is due to two additional PILOT's not budgeted (L&W - \$39,877 and Franke - \$21,065), actual appraised values, and the increase of .175 in the county property tax rate. The amendment also reflects an increase to the payment to the Town of Smyrna for their share of the increase of the Nissan PILOT:

Increase Revenue:	101-40163 – Payment in Lieu of Taxes -	\$485,000
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Increase Expend.:	101-58700-309 – Contracts w/Gov't Agencies -	\$ 19,662
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Increase Undesignated Fund Balance:	101-39000 -	\$465,338
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8. **General Purpose School Fund Budget Amendments:**

The Director of Schools will be requesting approval to amend \$12,092 from state funding for career ladder, extended contract and to reduce the related extended contract expenditures. The state has reduced the system's 2009/10 allocation.

The Director of Schools will be requesting approval amend \$180,000 in state funding for the Co-ordinated School Health grand and the related expenditures. The amendment moves the state funding for the Co-ordinated School Health grant from a federal sub-fund to the General Purpose School Budget. This year the program is being funded with ARRA funds and needs to be in the GPS budget.

The Director of Schools will be requesting approval to amend \$211,531 from eRate revenue and the related expenditures. The amendment reduces the federal eRate revenue and also reduces the related expenditure. This year the state is handling e Rate revenue differently.

9. **Other Business**